

How to show your soft skills in your cover letter when in search for a job.

According to Zhang (n.d.) describing yourself as a hard worker with a positive attitude in your cover letter is no longer sufficient to make an employer consider you for the job. Zhang (n.d.) says you shouldn't use flat and overused words to describe your soft skills but show them off in a more concrete way. When writing your cover letter, you should think of it as a conversation you would like to have with the employer. Read more at:

<https://muse.cm/P5Jahz>

“As the technical lead for a major client, I not only executed all updates on schedule, but I also took on the responsibility to train and mentor two new employees to get them up to speed for the good of the team. Understanding that this was not a client we could afford to lose, I made sure to stay in close contact with our customer service representatives and made myself available to answer any technical questions to ensure our client felt well attended to.” (Zhang, n.d.).

#SoftSkills #CoverLetter #JobApplication

Source

Zhang, L. (n.d.). The Muse - Career advice and better job search. Retrieved January 20, 2019, from <https://www.themuse.com/advice/the-nonboring-way-to-show-off-your-soft-skills-in-your-job-search><https://www.themuse.com/advice/the-nonboring-way-to-show-off-your-soft-skills-in-your-job-search>